



## TAG DAY/RAFFLE PERMIT REQUEST FORM

Office of the City Clerk/Business Licensing  
One City Hall Plaza/Manchester, NH 03101 /603-624-6348

Date of Application: \_\_\_\_\_

Tag day and raffle permits shall be issued only to organizations which have a principle location in the city, shall be for a two day period only, and shall be issued only twice a year.

*circle one*

TAG DAY

RAFFLE

### CONTACT INFORMATION

Organization: \_\_\_\_\_ Telephone # \_\_\_\_\_

Contact person: \_\_\_\_\_ Telephone # \_\_\_\_\_

Address: \_\_\_\_\_

E-mail address \_\_\_\_\_

Date(s) of event/sale: \_\_\_\_\_ Hours of operation: \_\_\_\_\_

Types of merchandise being sold/raffled: \_\_\_\_\_

Location(s) of event: \_\_\_\_\_ Use additional sheet if necessary

Raffle drawing date: \_\_\_\_\_ How will winners be notified? \_\_\_\_\_

Facsimile of Raffle ticket and list of prizes must be attached to application.

A list of all prize winners must be kept for a minimum of one year.

Previously held a license issued by the City Clerk:    yes        no        (circle one)    Type \_\_\_\_\_

Who will the event/sale benefit? (if other than applicant) \_\_\_\_\_

See RSA 287-A:1 for New Hampshire Charitable Gaming Laws.

All non profits must supply a copy of their 501 C-3

Tag Days: Attach a list of locations and letter from authorized owner/manager of each store location.